

Event contract

This agreement for catering is hereby entered into between the following parties.

Horizon's catering
60 Moody Park Dr.
Halifax Nova Scotia
B3V-1B8

And

_____ (Client)

Address _____

Phone # _____

E-mail _____

1) Event location (Address)

3) Type of event _____

4) Date of event _____

5) Start time _____ End time _____

6) Fees, the estimated total cost is _____
To be finalized no later than 7 days prior to the actual event date. A non-refundable reservation fee is due upon signing. In the event Horizons Catering cancels the event due to anything other than an act of God, Horizons Catering will refund the full deposit amount within 7 days.

50% of the balance is due 14 days prior to event date and the remainder of the balance minus the deposit is due with final numbers 7 days prior to the event date. Failure to comply with agreement may result in loss of service. And deposit will not be refunded. Services within the 14-day period will be required to be paid in full at time of signing contract.

Fees are requested to be paid by E-transfer to www.chefandy@horizonscatering.ca or check made out to Horizon's catering. A 2% credit card processing fee will be charged if a credit card is required for payment.

Cancellation must be made before the 14 days prior to the event date. A cancellation within the 14 days will result in the loss of the 50% balance paid. A cancellation within 7 days will result in the loss of the full balance of event.

Horizon's catering reserves the right to negotiate these terms. Depending on the reason for cancellation, Horizon's catering will determine if a full or partial refund is Required.

Horizon's catering reserves the right to collect fees through whatever legal means that may be available.

Additional fees, Transportation fees will be \$15.00 within HRM. Additional costs outside of HRM will be determined by distance.

Only wedding packages included Glassware, China, cutlery and service staff. Linen, tables, chairs and any other required equipment is not included in final invoice.

A BBQ rental fee of \$200.00 will be required should the event be held where there is no access to a kitchen.

In the event Horizons catering incurs additional expenses on event day, Client will be required to pay in full once additional invoice has been received.

Horizon's catering will not be responsible for the proper serving of alcohol other than wine, the client will be responsible for obtaining their own liquor license.

A tasting will be offered once a deposit has been paid. The tasting will take place at Spinnakers Restaurant located at the Armdale yacht club. Both parties must agree to a reasonable time to host the tasting. Tasting is free to Bride and Groom all others attending will be required to pay

Horizon's catering is not responsible for any items lost or stolen during any event.

Date _____

Mary Anne Fleet _____

Client....

Date _____

Signed by (Print) _____

Signature _____